

Job Description for the Member of the FELASA Accreditation Board for Education and Training

- be a member of a FELASA member association
- be fluent in spoken and written English.
- have good interpersonal skills
- have experience in training laboratory animal sciences either as a tutor, teacher, and/or course organizer
- be prepared to dedicate fully, in one year, up to 12 days to participating in meetings and audits, plus about 100 hours of homeworking.
 - Meetings and audits
 - Max 6 days – min 1 and max 2 face-to-face meetings (3 days each, including traveling time)
 - 9 days – maximum 3 course audits (3 days each, including traveling time)
 - Homeworking
 - 10 2-hour teleconference meetings (E&T board meeting, CO meeting)
 - Writing audit reports, reviewing annual reports and new applications, etc. (about 80 h)
 - Be involved in writing guidelines regarding education in laboratory animal sciences (upon availability)
- be nominated by a constituent Member Association or by the Accreditation Board subject to approval by the FELASA Board of Management
- sign a confidentiality agreement.

Membership period

Terms are for 3 years of service to a maximum of 9 years (2 times a renewal) with a 6-month to 1-year activity overlap with the leaving member.